**REQUEST FOR FUND RAISER**

*(Board Policy Nos. 2503 and 8402)*

Name of School: Buchanan High School

Organization (Club or Team) Name: Advisor:

Beginning date can **NOT** fall before Fundraiser is Board Approved; End date can be the last day of school to allow for changes.

Date of Fund Raiser: Beginning Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ending Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description of Fund Raiser:

|  |
| --- |
| ***Is this an On Campus fundraising events (i.e.: Silent Auction, Open House)?* Yes □ No □**\_\_\_\_\_\_\_ Advisor understands that alcohol is not allowed in any form including any representation of alcohol *(including empty bottles, pictures, labels, or alcohol specific gift cards)* on a CUSD campus. \_\_\_\_\_\_\_ Supervising administrator(s) understands that alcohol is not allowed in any form including any representation of alcohol *(including empty bottles, pictures, labels, or alcohol specific gift cards)* on a CUSD campus. |

Is a food product to be sold? Yes □ No □

Vendor Supplying Items to be Sold (List all Venders):

Total Expected Profit:

Funds to be Deposited in: ASB Account □ Foundation Account □

Will students participate in this fundraiser (i.e. presell items, distribute flyers, sell tickets, collect silent auction items, etc.) Yes □ No □

Person(s) Supervising Event (This person **MUST** be an employee of CUSD):

Signature of Person Requesting: Date:

**SUBMIT THE ENTIRE FORM TO THE ACTIVITIES OFFICE** *(Allow 4-6 weeks for approval)*

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| --- | --- |
| **SCHOOL APPROVAL** | **DISTRICT OFFICE APPROVAL** |
|  □ □Approved Disapproved\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Activities Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Principal/Deputy Principal  |  □ □Approved Disapproved\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Area Superintendent □ □Approved Disapproved\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Governing Board |

*9/5/202*