TRANSCRIPT REQUESTS

Transcripts can be obtained by contacting the Registrar at Buchanan High School. Turnaround time is same day as requested. The following guidelines apply:

Current Students: No charge for transcripts until graduation.

Former Students and Graduates:

A valid **picture I.D. or Driver's license** is required. (If mailing request, include a copy.)

A **$2.00** charge is required for each transcript copy at the time of order. Payment must be in the form of cash or money order. **(NO Personal Checks or Credit Cards accepted)**

Please contact the Registrar by:

Phone: (559) 327-3000
FAX: (559) 327-3090
Mail: Buchanan High School
1560 North Minnewawa Avenue
Clovis CA 93619

TRANSCRIPT ORDER FORM

Name: _____ Birthdate: _____
(Name while attending Buchanan High)

Address: _____ City: _____State: ____ Zip: _____

Phone Number_____

Last Year Attended: _____ Number of Copies: _____ Official: _____ Unofficial: _____

Name and Address where transcript is to be mailed: (Please print clearly)

_____

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